

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 15, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:06 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Chrishaun Green, Out-of-School Time Programs Director, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Levens-Craig presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

President Levens-Craig congratulated Member Ryan (Seat 1), Member Fox (Seat 5), and Member Burns (Seat 3) for their successful reelection.

B. REPORTS AND PRESENTATIONS

1. SSD Proud Moment

President Levens-Craig shared the following proud moments and displayed the following slides for Carlton Oaks.

We have had many proud moments in the past month at Carlton Oaks!

During the week of October 24-28, we celebrated Red Ribbon Week. We had an assembly with the Police and Fire departments; six different dress up days; and took a pledge to make healthy choices and Say No to Drugs!

During the first week of November, our 8th graders performed A Pirate Carol for our school and families.

On Saturday, November 5, we hosted our Fall Festival for the first time since 2019. It was a blast!

We also have been loving our Arts Attack Program, which reopened at the beginning of October. So many parents are volunteering to make this possible.

There is a lot to be proud about at Carlton Oaks.



SSD Proud Moment 



SSD Proud Moment 



2. Superintendent's Report

- 2.1. Developer Fees and Collection Report
- 2.2. Enrollment Report

3. 2023-24 LCAP Timeline and Process

Karl Christensen, Assistant Superintendent of Business Services, provided an overview of the timeline and process for LCAP 2023-24. He noted development of the LCAP is a year-long process involving consultation with teachers, principals, school personnel, parents, students, and bargaining units; presentation of draft LCAP to District Advisory Council

(DAC) and District English Learner Advisory Council (DELAC) for review; written response to comments from DAC and DELAC; a public hearing to solicit input from parents and the community; written response to comments received during the Public Hearing process; and adoption of LCAP at the same meeting at which the District's budget is adopted. He noted this year's LCAP Annual Review with stakeholders was on February 28, 2023.

**Santee School District
 LCAP Annual Update Stakeholder Input and Development Timeline**

#	Action Step	Venue/Method	Date/Time Period	Status
1	Monitor progress on LCAP Action Steps	Cabinet	On-Going	
2	Provide status reports to Board on goals and action steps and obtain direction, as applicable	Board Meeting	Various, depending on scheduling	
3	Input Local Data for California Dashboard	Bonner	June 16, 2022 same board meeting as LCAP	
4	Report to Board on LCAP Development Timeline and Process	Board Meeting	November 15, 2022	
5	Review structured questions to use for Student Forums and other stakeholder groups	Cabinet	November 16, 2022	
6	Notify Principals to conduct Student Forums for stakeholder feedback	Cabinet	November 17, 2022	
7	LCFF California Dashboard released	Cabinet	TBD	
8	Complete Initial Needs Assessment	Ed Services	December 21, 2022	
9	Review data, complete Needs Assessment and determine most significant areas of need	Cabinet	January 11, 2023	
10	Deadline to consult with students (stakeholder feedback)	Student Forums and/or Surveys at School Sites	January 31, 2023	
11	Complete Executive Summary of LCAP Progress and Data	Cabinet	February 8, 2023	
12	Open public input survey for development of LCAP draft	Lisa	February 15, 2023	
13	Send Executive Summary to STA in preparation for consultation	Karl	February 17, 2023	
14	Send Executive Summary to CSEA in preparation for consultation	Karl	February 17, 2023	
15	Provide status report to DELAC and obtain stakeholder feedback	DELAC Meeting	March 10, 2023	
16	Provide status report to STA and consult on annual LCAP	EERC Meeting	February 27, 2023	
17	Provide status report to parents, community members and Administrators and obtain stakeholder feedback	LCAP Annual Review	February 28, 2023	
18	Provide status report to DAC and obtain stakeholder feedback			
19	Board Budget Workshop and update on needs assessment	Workshop	March 7, 2023	
20	Provide status report to CSEA and consult on annual LCAP	Scheduled Meeting	March 13, 2023	
21	End Public Input for Development of LCAP Draft	Lisa	March 15, 2023	
22	Obtain Board direction on potential updates to LCAP	Board Meeting	March 21, 2023	
23	Create initial draft of LCAP Annual Update	Cabinet	March 29, 2023	
24	Discuss LCAP Annual Update draft with Board	Board Meeting	April 18, 2023	
25	Obtain parent/staff public comment on draft	DAC Meeting(s)	May 11, 2023	
26	Obtain parent/staff public comment on draft	DELAC Meeting(s)	May 12, 2023	
27	Respond in writing to comments generated by DAC and DELAC	Written responses to DAC and DELAC	May 22, 2023	
28	Inform public of opportunity to provide input and comments	Post on District and school websites	May 23, 2023	
29	Post Notice of Public Hearing	Notice Posting Process	June 2, 2023	
30	Conduct Public Hearing	Board Meeting	June 6, 2023	
31	Respond in writing to comments generated by public through hearing process	Written responses to public comment	June 13, 2023	
32	Adopt LCAP and District Budget	Board Meeting	June 20, 2023	

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There was one (1) request to speak.

Amy Jamieson, speaking on behalf of The RAD Movement, explained The RAD Movement exists to assist families in locating their missing and/or exploited loved ones. Ms. Jamieson noted the organization takes crimes against children seriously and referenced a recent incident where a District teacher showed inappropriate material on an overhead during class. She noted the District's responsibility of keeping students safe and asked that the District be transparent and communicate with all parents.

President Levens-Craig expressed her gratitude towards Ms. Jamieson for her comments and reminded those in attendance that the Board is unable to discuss items not listed on the agenda.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 1.2. Establish Date and Time of Board of Education Annual Organizational Meeting
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Acceptance of Donations, Grants, and Bequests
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Approval/Ratification of General Services Agreements
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 3.1. Personnel, Regular
- 3.2. Approval to Create Coordinator, Payroll Services Job Description
- 3.3. Approval to Create Executive Assistant I and Executive Assistant II Job Descriptions
- 3.4. Acceptance of Report on Certificated Credentials and Assignments
- 3.5. Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Appointment of Out-of-School Time Coordinator
Superintendent Baranski recommended the appointment of Stefanie Bautista, as Coordinator of Out-of-School Time Programs effective November 28, 2022. She shared Ms. Bautista is currently a SoCal PRO Trainer, and prior to that a Program Coordinator, for Playworks Southern California. Member El-Hajj moved approval.

The Board welcomed Ms. Bautista to the District. Ms. Bautista expressed her gratitude for the opportunity and shared looking forward to serving the students in Santee.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- **BP 4354.1 – Early Retirement Health Benefits for Management/Confidential Employees**
- **BP 6115 – Ceremonies and Observances**

Revised Board Policies 4354.1 – Early Retirement Health Benefits for Management/Confidential Employees; and BP 6115 – Ceremonies and Observances is being presented for a First Reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, shared how the majority of teachers are feeling at the end of the first trimester. She explained the information was relayed to her by site representatives, emails, and through an intermediate teacher survey.

Mrs. Hirahara shared teachers are happy things are back to “normal” (i.e., no more sitting in rows, facing forward, plexiglass, etc.) and that students are able to work in groups again. She shared the teachers’ challenges of having to teach and/or remind students how to work in groups.

Mrs. Hirahara noted the Second Step lessons were being taught to support student social and emotional learning but noted severe and disruptive behaviors are rising. She noted presentations to the Board depict that restorative practices have been working well, but teachers disagree. Escalating student behavior, with no consequences, is causing students and teachers to feel unsafe in the classroom.

She shared teachers feel unsupported by Administration and explained students return to class after they have been sent to the office; sending a message to other students that they can break the rules. Restorative practices alone are not working and need to be paired with a visible consequence. Teachers need to feel supported so everyone can learn and feel safe in their learning environment.

Mrs. Hirahara noted that educating our youth is a stressful job and that the stress for educators is at an all-time high. She explained some teachers are stressed about being out ill because of the lack of substitutes to cover classrooms. Teachers feel they are being asked to do more with no time provided to do the work. She noted the District is at risk of losing highly qualified teachers, especially in special education, due to lack of support. Mrs. Hirahara noted that because of the increase in new teachers, with little or prior teaching experience, other teachers have had to step in to help the new teachers. She noted the need to find better ways to lessen stress and support the new educators. Mrs. Hirahara noted that although presentations to the Board make it seem like everything is ok, a lot of teachers are not.

Member Burns inquired about the safety concerns. Mrs. Hirahara shared the concerns are District-wide and at all grade-levels. She noted that concerns are brought up to site administration and shared with the Superintendent.

President Levens-Craig inquired on parent conferences. Mrs. Hirahara shared her conferences were going great and enjoyed meeting face-to-face with parents.

Member Ryan noted there are a lot of issues due to the consequences of the last two years and noted that the District is part of a grant program that will allow for more personnel to help with mental health concerns.

H. BOARD COMMUNICATION

Member El-Hajj shared meeting with President Levens-Craig to discuss Board Policy 1313 - Civility. She noted a draft would be shared with the concerned parent prior to it being brought forth for discussion and/or adoption. Member El-Hajj shared having a great visit at Carlton Oaks School and how great it was seeing the students in the classrooms.

Member Burns shared speaking to a high school friend who oversees a special education parent support group in the Bay area. The support group, in partnership with their local law enforcement,

established a voluntary database where parents of special education students can share information on their students and their triggers. This provides law enforcement with some insight on what to expect if they are ever called to that residence. He asked that the District explore this option. Superintendent Baranski noted this would be a great discussion for the Special Education Advisory committee.

Member Burns noted it was a great discussion with the students during the student forum. The Board agreed the student forum discussion was great and very informative.

Member Levens-Craig expressed her appreciation to Carlton Oaks School for their invitation to the student performance. She shared it was a great performance and commended everyone for their hard work.

I. ORGANIZATIONAL BUSINESS

Superintendent Baranski discussed logistics for the student forum in the spring. She asked that the Board consider if the same students would be returning and a topics of discussion (i.e., dress code).

Superintendent Baranski explained the December 6 meeting agenda would include regular items for discussion and/or approval. The December 13 meeting was designated for organizational business for 2023 (i.e., rotation of officers, 2023 meeting calendar, etc.).

J. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Anticipated Litigation** (Gov't. Code § 54956.9)
- *One Case*
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

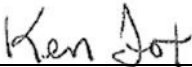
The Board entered closed session at 6:44 p.m.

K. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 8:50 p.m. and reported no action was taken.

L. ADJOURNMENT

With no further business, the regular meeting of November 15, 2022, was adjourned at 8:50 p.m.



Ken Fox, Clerk



Dr. Kristin Baranski, Secretary